

Full Day Mediation	
Amount in Controversy	Fee (Per Day / Per Party)
Up to \$1,000,000	\$2,750
\$1,000,000 to \$5,000,000	\$3,250
\$5,000,000 to \$10,000,000	\$4,000
over \$10,000,000	TBD on a case-by-case basis

Amount in Controversy: The amount in controversy is the aggregate of all claims for affirmative relief by any party. If the parties can confirm the amount genuinely in dispute is lower and that negotiations will be conducted on that basis, the lower amount may be used. In cases where non-monetary relief has been requested, the mediation fee will be determined by the Mediator working in conjunction with the parties.

Party: All parties represented by the same attorney or firm are considered a single “party,” for purposes of the mediation fee. In the event one or more parties and their attorneys are aligned such that they do not require a separate room at any time during the mediation, they will also be considered one “party” for purposes of the mediation fee. If separate rooms are required, a separate fee will be charged for each room.

Length \ Charge for Additional Time: Full-day mediation consists of approximately two hours of preparation and discussions with counsel and an eight-hour mediation session beginning at 9:00 a.m on the scheduled day. Mediations that extend beyond the standard session time will be charged hourly based on a standard rate of \$650 per hour and divided among the parties.

Administrative Fees: We do not charge an administrative fee. Full-day mediations include refreshments and a meal during a working lunch. Follow-up sessions initiated by the Mediator will not be charged unless agreed in advance.

Half-Day Mediations: We offer half-day mediations by special arrangement only. Please contact the Case Manager to make a request.

Payment for Mediation: Payment of all fees must be received no later than seven days prior to the scheduled mediation session.

Right to Cancel for Non-Payment: We shall have the right to cancel the mediation in the event the full mediation has not been received by such time.

Cancellation by Parties with Inadequate Notice: When a Participant cancels the Mediation Process with inadequate notice to the Mediator to refill the time slot allotted for the mediation session, the Mediator is unlikely to be able to refill that session slot and, short of collecting the full or partial fee for the Mediation Process, the Mediator will be without revenue for that slot. Therefore, cancellation or termination of a mediation session within seven days of the scheduled session shall be charged at the rate of ½ the applicable mediation fee. Should the Mediator successfully rebook the date, however, the cancellation fee will be reimbursed.

Interest on Outstanding Balances: Any outstanding balance which may be owed by any party shall accrue interest at the rate of 1% per month until paid.

Destination Mediations: We can conduct face-to-face mediations at a distant location upon request of the parties and payment of adequate travel costs. Please contact the Case Manager to plan for a destination mediation.